

ADMINISTRATIVE GUIDE 49TH ANNUAL GENERAL MEETING

MANULIFE HOLDINGS BERHAD
[Registration No. 197501003360 (24851-H)]
(Incorporated in Malaysia)

The 49th Annual General Meeting (“AGM”) will be held physically. Outlined below are the details for participating in the AGM:

Date	:	11 June 2025
Time	:	2:30 p.m.
Venue	:	Banquet Hall, Level 1, Main Lobby, Kuala Lumpur Golf & Country Club (KLGCC), No. 10, Jalan 1/70D, Off Jalan Bukit Kiara, 60000 Kuala Lumpur, Wilayah Persekutuan, Malaysia.

Registration

- All members, proxies, corporate representatives and attorneys are required to register their attendance on the day of the AGM at the registration counters for verification of their eligibility to attend the 49th AGM.
- Registration will commence at 1:00 p.m. and will end at such time as directed by the Chairperson of the AGM. Registration counters are located at the venue.
- Original MyKad or passport (for foreigners) must be presented during registration for verification. Photocopies will not be accepted. After verification, attendees are required to write their name and sign on the Attendance List placed at the registration counter.
- No person will be allowed to register on behalf of another person even with the original MyKad or passport of that person.
- Upon successful registration of attendance, attendees will be given an identification wristband printed with a barcode for entry to the meeting hall and voting access. If attending the AGM as both a member and a proxy, attendees will be registered once and will be given only **ONE** identification wristband. Entry to the meeting hall is not permitted without wearing the identification wristband. Attendees must retain the identification wristband for voting. No replacements will be provided in case of loss or misplacement.

Entitlement to Attend and Vote

- In respect of deposited securities, only members whose names appear in the Record of Depositors on 4 June 2025 shall be eligible to attend the AGM.
- A member is entitled to appoint a proxy/proxies to attend and vote in his/her stead by submitting the Form of Proxy in accordance with the notes and instructions as set out in the Notice of the 49th AGM/Form of Proxy which is included in the Annual Report 2024.
- A member who is eligible to attend the AGM must revoke the appointment of their proxy(ies) not less than 48 hours before the time for the holding of the AGM if they decide to personally attend and vote at the AGM after submitting their proxy form(s).

Voting Procedure

- Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the resolutions set out in the Notice of the 49th AGM of the Company shall be put to vote by way of a poll.
- Securities Services (Holdings) Sdn. Bhd. has been appointed as the Poll Administrator and Commercial Quest Sdn. Bhd. as the independent scrutineers to verify and validate the results of the poll of the AGM.
- The declaration of the poll results shall be announced at the end of the AGM.

Recording or Photography

Unauthorised recording or photography of the proceedings of the AGM is strictly prohibited.

Annual Report 2024

Shareholder may request a printed copy of the Annual Report 2024 by submitting the Request Form provided. A copy of the Annual Report will be sent within four (4) market days from the date of receipt of your request. Alternatively, shareholders may collect the Annual Report 2024 on the day of the AGM. The Annual Report 2024 is also available on our website at www.manulife.com.my.

Parking

Complimentary parking is provided at the multilevel car park.

Door Gift and Refreshments

Each person, whether attending as shareholder or proxy, shall be eligible for one door gift only. The Company reserves the right to change the type of door gift. Light refreshments will be served at the foyer.

Enquiry

If you have any enquiries relating to the registration for the 49th AGM, please contact the following persons from our Share Registrar during office hours from Monday to Friday, 8:30 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m.:

Share Registrar – Securities Services (Holdings) Sdn. Bhd.

- General Line : +603-2084 9000
- Email : info@sshsb.com.my
- Officers : Mr. Wong Piang Yoong (DID: +603-2084 9168)
Ms. Nurhayati Ang (DID: +603-2084 9162)
Ms. Yuli Chew (DID: +603-2084 9008)